

Diploma in Building Management Services

Global BW College (Pte) Ltd has designed this diploma programme to provide the students the foundation and knowledge in Building Management Services. It explains the importance of building management system (BMS) and to equip participant with the basic relevant technical knowledge to perform the role of and Facility Technician.

Modules:

Module 01: Construction Communication

- Study and interpret construction plans and drawings used for construction and management of built structures.

Module 02: Fire Safety and Workplace Safety and Health

- Study firefighting strategy and investigation techniques in fire safety.
- Understand the principles, legislation and regulatory requirements and management behind the passive and active fire safety measures in Singapore buildings.
- Understand principles and applications of WSH principles and compliances.

Module 03: Building Services 1

- Attain knowledge of how electricity is being generated, transmitted and consumed
- Understand theories behind the design, construction, operation and maintenance of electrical services and intelligent building systems
- Understand the design, installation, operation and maintenance of Cold Water Systems, Plumbing Fittings, Sanitary Plumbing and Vent Pipe System

Module 04: Building Services 2

- Study basic principles of refrigeration cycles and air distribution systems
- Understand the design, installation, operation and maintenance of air-conditioning systems and pipe services in buildings
- Study the system overview, components and maintenance requirements of lifts and escalators

Module 05. Improve Operational Effectiveness

- Apply emotional intelligence to reflect on own work performance, leadership style and behaviours, and identify professional development opportunities for self to work with others effectively at the workplace.
- Collaborate with the senior leadership team to develop implementation plans to carry out strategic priorities and directions of the organisation.
- Develop effective communication channels and processes to enhance team's performance.
- Consult with the stakeholders to develop effective organisational communication channels.
- Recommend effective communicate channels and processes to promote organisation's activities, services and programmes to the customers accurately and ethically.

Module 06: Improve Environmental Management System

- Explain the effects of the EMS Regulations and the Industry Codes of Practices and Standards.
- Perform an 'Environmental Aspects and Impacts' assessment on the business functions to make an inventory of the hazards and high-risk activities
- Develop an EMS framework specific to the EVS workplace which will enable the organisation to mitigate environmental risks and eliminate the hazards.
- Develop the environmental operational controls and monitoring processes to track that the implementation of EMS at the workplace and to take corrective actions if there are non-compliance with the EMS regulatory requirements
- Develop a training plan to communicate the EMS framework to the employees and to equip them with the competence to carry out their specific environmental responsibilities.

Course Duration

- 6 months (Part-time)

Entry Requirements:

Age: 18 years old

Language proficiency: Minimum C6 in the English Language at GCE O Level

Academic Level: The minimum Entry Requirement is related 3 GCE O Level, including minimum C6 in English Language at GCE O

Assessment:

The terms and conditions to be met so as to be awarded the Diploma Certificate.
Student must achieve 75% attendance and pass all modules required written assignment to be awarded the Diploma in Building Management Services.

Intake Dates

Date	Day	Time
22 June 2025	Sunday	1.00pm-5.00pm
10 Aug 2025	Sunday	1.00pm-5.00pm
28 Sept 2025	Sunday	1.00pm-5.00pm
16 Nov 2025	Sunday	1.00pm-5.00pm

FEES:

Course Fee:	\$3600.00
Registration Fee:	\$100.00
Material Fee:	\$100.00
Total:	\$3,800.00