

Advanced Diploma in Healthcare Management

Admission Requirements

- Minimum Entry Requirements:
- Age: 18 years old
- Language: Minimum C6 in GCE O Level English
- Academic: Pass Diploma in Healthcare related, including minimum C6 in GCE O Level English

Module Title and Learning Outcomes

1. Global Healthcare Industry

At the end of this module, the students have the knowledge of the global health care industry industry, including:

- Knowledge in Global Health care and Care giving industry
- Characteristic of the health care and care giving
- Trend of the health care and care giving
- Ethics of Heath care and Care giving Industry

2. Healthcare Business Management

At the end of this module, students will be able to carry out the processes in:

- Corporate Governance
- Accounting and finance
- HR and training development
- Marketing
- Operations

3. Healthcare Human Resource Management

At the end of this Unit, students will be able to use **Leadership and Supervisory Skills**

- Introduction of leadership skills

- Supervisory skills
- Develop Self
- Managing Change

4. Healthcare Compliance of Rules and Regulations

At the end of the module, the student will be equipped with the knowledge and abilities to comply with the various rules and regulations

- Rules And Regulations
- Licensing
- Managing Risk of Compliance
- Policy and procedures
- Auditing, monitoring and corrective actions

5. Healthcare Consultancy and Customer Services

At the end of the module, the student will be able to perform Consultancy and Customer Services

- Consultancy Skills
- Managing Customer Services
- After Care Services
- Managing Complaints and Feedback
- Community Care

6. Elderly Care Operations Management

At the end of the module, the student will be able to manage Elderly patient operations

- Importance of managing Elderly patient operations
- Identify problems relating to Managing Elderly Care operations.
- Organizing, monitoring and straining
- Set and monitor policy, and procedures effectiveness and compliance

7. Nutrition Services and Health Physical Exercise Management

At the end of the module, the student will be able to Managing Nutrition Services

- Importance of managing Nutrition Services, Promoting Health Through Exercise, Promoting Health Behaviours
- Identify problems relating to Nutrition Services

- Organizing, monitoring and training
- Set and monitor policy, and procedures effectiveness and compliance
- Promoting Health Behaviours
- Health Promotion
- Health and Wellness
- Behaviour Change
- Nutrition Care Process
- Project on Promoting Health Behaviours
- Promoting Health Through Exercise
- Inclusive Physical Activity
- Psychosocial Aspects of Exercise
- Exercise Programming and Assessment
- Sports and Exercise Prescription
- Project on Health Through Exercise

8. Special Care Services & Operations Management

At the end of the module, the student will be able to Managing Special Care Service

- Importance of Managing Special Care Services
- Identify problems relating to Managing new Born and Infants operations.
- Organizing, monitoring and straining
- Set and monitor policy, and procedures effectiveness and compliance

Mode of Delivery

Students can achieve the guided learning hours in combination of face-to-face classroom interactions, self-study and group study as well as research work. They will be required to attend a certain number of lecture hours to support their studies, and will receive guidance to complete the learning hours.

Duration

- 12 Months (Part-time)

Award Criteria

Upon completion of the Advanced Diploma in Healthcare Management, graduated students can have the opportunity to work in hospitals, old folks' home and other nursing home facilities

Grading System

The Grade Structure is below;

80 Marks and Above	Distinction
60 marks – 79 marks	Merit
40 marks – 59 marks	Pass
39 marks – below	Fail

Assessment Information

Assessment of students’ work will be carried out by a range of methods including essay examination, work assessment or assignment. Students’ work will be measured against the specified learning outcomes and assessment criteria of each unit. Mark schemes are provided for each unit and grading criteria are set out below to assist assessors in allocating marks.

Expected Date of Release of Assessment Result/Appeal

Assessment results will be available to the students within 3 months upon completion of the last assessment for that assessment cycle. Appeal (if any) on assessment results must be lodged within 7 days after the release of assessment results.

FEES Structure

Registration Fee:	\$100.00
Course Fee:	\$2400.00
Material Fee:	\$100.00
Total Fee:	\$2,600.00

Dates:

Date	Day	Time
01 Feb 2026	Sunday	1:30pm – 5:30pm

08 Mar 2026	Sunday	1:30pm – 5:30pm
12 Apr 2026	Sunday	1:30pm – 5:30pm
17 May 2026	Sunday	1:30pm – 5:30pm
21 June 2026	Sunday	1:30pm – 5:30pm
26 July 2026	Sunday	1:30pm – 5:30pm
06 Sept 2026	Sunday	1:30pm – 5:30pm
11 Oct 2026	Sunday	1:30pm – 5:30pm
15 Nov 2026	Sunday	1:30pm – 5:30pm
20 Dec 2026	Sunday	1:30pm – 5:30pm